



Date: August 7, 2008

Subject: Region 8 SEE Program Operations During the Democratic National Convention August 25 – 29, 2008

From: NOWCC

To: SEE Enrollees, Monitors, and Alternate Monitors

The 2008 Democratic National Convention, taking place the week of August 25 - 29 at the Pepsi Center, is expected to create significant disruptions in the normal flow of traffic and commerce in downtown Denver.

In an effort to reduce the potential interruption of your work and to reduce the stress on the city's infrastructure, the national SEE Program sponsors operating in Region 8 have met with Susan Street, Director of the SEE Program, and offer the following flexible options for SEE enrollees during the week of August 25-29. You must provide written approval from your monitor to Sheila Miner at sminer@nowcc.org by August 15th of your chosen option, including if you choose to come to work that week.

Work Options:

1. Report to work as usual. An EPA monitor or designee must be on-site. You may arrange flexible work hours through your monitor if your regular work hours need to be adjusted due to changes in mass transit schedules or traffic redirection.
2. Schedule "official travel", if your Position Description allows and your monitor approves.
3. Work from home, if you have sufficient work of a *portable* nature. The monitor must submit to Sheila Miner at sminer@nowcc.org written documentation justifying *portable* work for the enrollee requesting to work from home. EPA databases *will not* be available. However, you will be able to access your voicemail through regular remote access and email from a laptop or PC at <https://webmail.epa.gov>.
4. Leave Options:
 - Annual Leave - enrollees are encouraged to use accumulated annual leave during all or part of the Democratic National Convention. Scheduled annual leave must be pre-approved by your EPA monitor. Enrollee timesheets must reflect appropriate leave hours.
 - Leave Without Pay (LWOP) – may be taken if needed.

Transportation:

Here is a listing of road closures to date for your work area:

Speer Boulevard from I-25 to Lawrence Street (and the I-25 ramp to southbound Speer Boulevard) will be closed from 9 a.m. on Monday, August 25 through midnight on Wednesday, August 27 - except during morning rush hour. Two lanes in each direction of Speer Boulevard between I-25 and Lawrence Street (and the ramp from I-25 to southbound Speer Boulevard) will be open from 6 a.m. to 9 a.m. Monday through Wednesday. The I-25 ramp to northbound Speer Boulevard will remain open at all times.

Auraria Parkway from I-25 to Speer Boulevard will be closed from 12:01 a.m. on Saturday, August 23 through midnight on Wednesday, August 27. The I-25 ramps to and from Auraria Parkway will be closed during this time frame.

Bannock Street between 14th Avenue and Colfax Avenue will be closed August 25 - 27 from 10 a.m. until 3 p.m. for the Designated Parade Route staging area. From 11 a.m. to 3 p.m. - which avoids the standard morning and evening commute times - the westbound lanes of Colfax Avenue from Bannock Street to Speer Boulevard will be closed for the Designated Parade Route, as will the southbound lanes of Speer Boulevard from Colfax Avenue to Larimer Street. The eastbound lanes of Colfax Avenue and the northbound lanes of Speer will remain open. The RTD light rail line which crosses Speer Boulevard at Stout Street will remain open at all times, including the time allocated for parades.

While still accessible to pedestrians, vehicular traffic on the following blocks between 15th Street and Speer Boulevard will be limited to residents and employees from Monday, August 25 through Wednesday, August 27: Wazee, Wynkoop, Delgany, Wewatta, and Little Raven.

The following information is from the Regional Transportation District (RTD) and it applies to travel from Monday, August 25th thru Wednesday, August 27th.

LIGHT RAIL: Light rail lines coming into the Central Business District will not be disrupted, including lines D, F and H. There will be no light rail service to or from the Pepsi Center and Denver Union Station stops. Passengers on the C and E lines who want to travel downtown can transfer to the D, F and H lines. All C- and E-line light rail passengers will be required to disembark at the Invesco Field light rail stop.

BUSES: RTD plans to run normal bus service during the Convention, adjusting routes impacted by street closures. RTD will provide information on these adjustments as they are finalized through its

web site (www.rtd-denver.com), the RTD Telephone Information Center (303-299-6000 or 1-800-366-7433 or TDD 303-299-6089), and information will be posted on buses and light rail.

Please contact the City and County of Denver (www.denver.org) for more information on road closures and RTD for changes to the public transportation schedule.

Parking in the garage in the EPA building: This will be available for a *minimum two-week period* for SEE enrollees who have already completed a background check on file with the EPA Headquarters Personnel Branch. You can call 312-7092 or 312-6399 to verify. A charge of \$75 will cover parking for the week prior to the DNC and the week during the event. Those interested should contact Building Management to sign a parking agreement and make a payment. Information about parking is available on the 8Net under *Infrastructure*. The Region plans to send a reminder notice closer to the event.

If you have questions about these options, contact Sheila Miner at 303-238-0497 or Bridget Yupcavage at 303-238-0022 in the NOWCC SEE Program office.

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