



MEMORANDUM

Date: July 30, 2010
To: NOWCC Enrollees
From: NOWCC
Subject: DocuSign

NOWCC has recently discovered a more ecologically sensitive and cost effective way to manage all the forms required for the program. We are introducing an electronic system called DocuSign to process our enrollment, reenrollment and reassignment packets. Effective August 1st enrollees will now receive these packets by e-mail and be able to sign and return the forms electronically. We think you will find it a quicker and more secure way of managing paperwork. Watch for a DocuSign folder coming to your computer soon.